Inter-Cluster Coordination Group (ICCG) Annual Work Plan (2019)

Last updated: 16 May 2019

Activities	2019												2020				
	May		Jun		Jul		Aug		Sep		Oct		Nov		Dec		Jan		Feb		Mar		Apr		May	
Priority 1: Emergency response preparedness																								
1.1 Update the Inter-Agency Contingency Plan at a minimum twice a year (in sync with seasonality), or on a need basis																								
1.2 Update the stockpiling of relief items at a minimum twice a year in line with the IACP, or on a need-based basis																								
1.3 Review and update (as/if required) the Inter-Agency Rapid Assessment (IARA) tool and procedures at a minimum once a year, or on a need-based basis, and conduct training (for CCs)/field test. The IARA could take two approaches -- one for rapid flare-ups and one for protracted situations																								
Priority 2: Needs assessment																								
2.1 Develop a joint calendar of planned assessments, in collaboration with the IMWG																								
2.2 Provide monthly updates on completed assessments																								
2.4. Undertake multi-cluster joint assessments/visits monthly, or on a need basis																								
Priority 3: Development of a common situational awareness																								
3.1 Take stock of the humanitarian situation (geographically-focused, sectorally-focused, vulnerable groups-focused) in sync with quarterly monitoring																								
3.2 Prepare Humanitarian Needs Overview 2020, including ensuring coherence of data sets.																								
Priority 4: Response programming and monitoring																								
4.1 Update/revise joint response monitoring framework and keep it updated once a year at a minimum																								
4.2 Prepare quarterly response monitoring report (Humanitarian Dashboard)																								
4.3 Develop a joint annual winterization response strategy																								
4.4 Prepare Humanitarian Response Plan 2020																								
Priority 5: Cash and voucher assistance																								
5.1 Cash Working Group (CWG) to provide monthly updates on multi-purpose cash programming to the ICCG to ensure coherence of cash, voucher and inkind assistance																								
5.2 Input to the revision of Minimum Expenditure Basket (MEB) led by CWG																								
5.3 Work with CWG to harmonize existing market monitoring mechanisms and establish a referral system between MPC and sectoral needs																								
5.4 Support CWG to provide training on cash transfer programming for cash-implementing agencies																								
Priority 6: Advocacy and support to resource mobilization																								
6.1 Ahead of the quarterly meeting with the HCT, develop/update key advocacy messages on a cluster/inter-cluster level, including in relation to funding status (linked to output of 3.1, 4.2, 6.2 and 6.3).																								
6.2 Provide regular updates to the HCT on the sectoral situation, key priorities and actions (CCs taking turns on a monthly basis)																								
6.3 Clusters to provide inputs to OCHA Digital Situation Report on a monthly basis, or on a need-based basis																								
6.4 Organize regular meetings between ICCG and MTOT on a quarterly basis																								
Priority 7: Capacity building for Clusters																								
7.1 Develop a list of training/capacity-building needs of CCs and cluster members																								
7.2 Organize training for CCs, including on sensitization and integration of gender and age-sensitive analysis and programming																								
7.3 Coordinate annual Cluster Coordination Performance Monitoring (CCPM) and conduct joint ICCG CCPM																								
Priority 8: Other issues																								
8.1 Follow up on Accountability to Affected People (AAP) with the HCT's guidance																								
8.2 Follow up on Humanitarian-Development Nexus (HDN) with HCT's guidance																								