

# Humanitarian Needs and Response Plan

## Annotated Template

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**Humanitarian Programme Cycle 2025**  
August 2024

# 0.A Cover Page

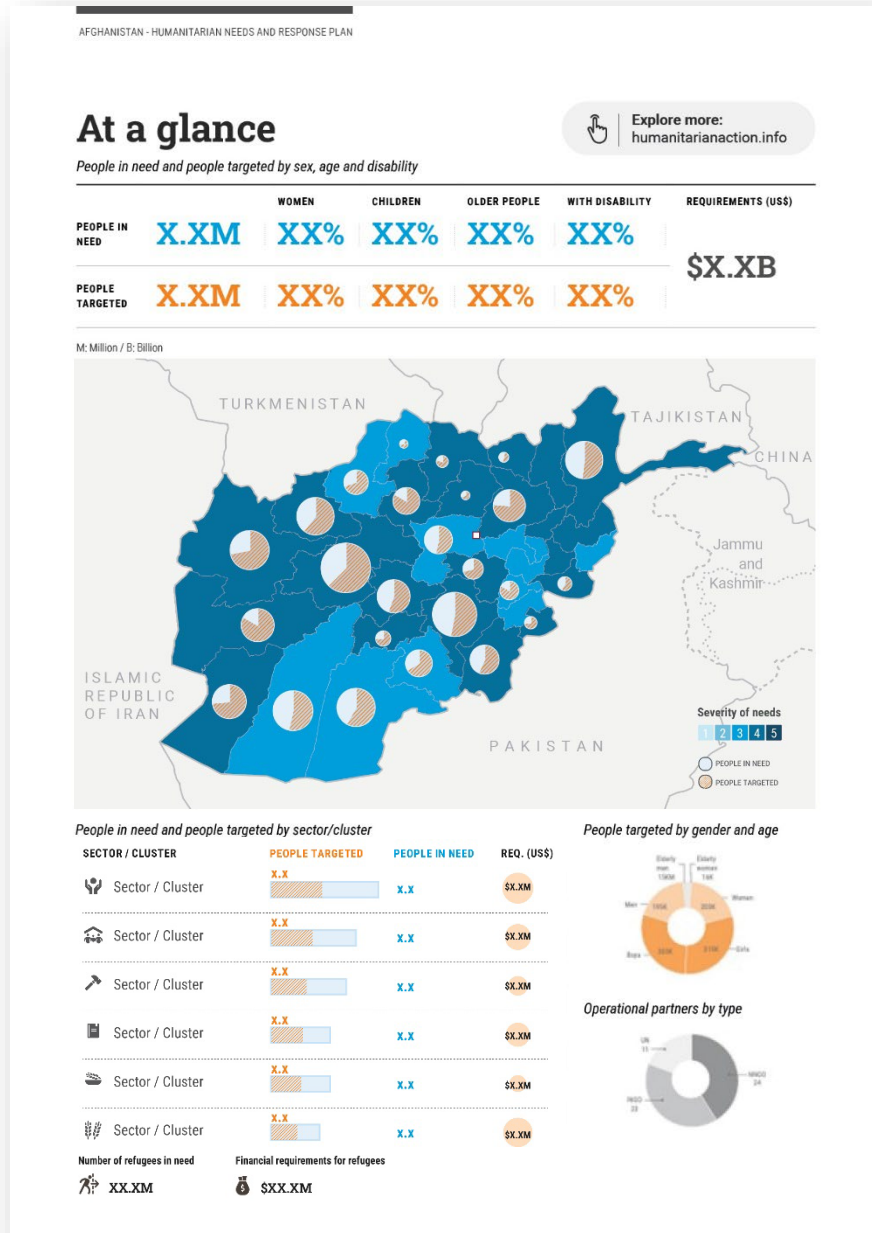


**Background Note regarding the Humanitarian Programme Cycle (HPC):** The HPC is designed to improve the delivery of humanitarian assistance and protection through better preparing, prioritizing, steering and monitoring the collective response through informed decision-making. This template is designed to support robust discussions, and inform difficult decisions, related to the HPC at the country-level, with an emphasis on ensuring evidence-based analysis of the needs of people affected by crises and strong collective response planning. All of the guidance in this template should be read and applied in accordance with the humanitarian principles of humanity, neutrality, impartiality and independence, which all actors engaged in the provision of humanitarian assistance and protection in situations of complex emergencies and natural disasters are obliged to promote and fully respect.

## Cover Page

- The cover states name of country & duration of the Appeal/Plan
- The visual
  - urges people to pick up the document
  - conveys a sense of urgency
  - evokes need to respond
  - ensures dignity of those who are pictured
  - ensures the consent of those who are pictured

# O.B. HNRP at-a-glance (1 page)



- Provide a **one-page** summary of the **key facts & figures** for the context, including:
  - **PiN & PT** (also broken down by cluster) – *NOTE: consider overlaying on severity of need.*
    - **Substantive points to look for:**
      - As we set clearer boundaries on what goes in/out of the HNRPs, there should be a larger distinction between PiN and PT;
      - Proportion of PT vs. PiN should be highest in areas where needs are most severe (*NB: it may not always be feasible to target those in most severe areas due to operational constraints*).
  - **Gender, age and disability disaggregation** (and other disaggregation relevant to your context, if appropriate, e.g., IDPs, HIV, urban/rural etc.) – use simple visual tools (e.g., doughnuts) to provide breakdowns, rather than pages of numbers.
  - **Organization type** (show the number of partners engaged in the appeal—for project-based appeals—broken down by partner type i.e. UN, INGO, NNGO, other)
  - **Requirements** (also broken down by cluster)
- *NOTE: This page should be **easily printed** and used by decision-makers and others to provide an overview of the crisis, planned response and funding requirements. It should have **extremely limited text** & be easily translated into multiple languages.*

# 0.C Foreword OR Executive Summary (1 page)

## Foreword OR Executive summary

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- **Cover the following key points in a compelling, clear and concise manner (no more than 1 page):**
  - **Context/Needs:** Highlights the humanitarian needs and trajectory of the crisis (1-3 paragraphs)
  - **Response Strategy:** Sets out a clear vision / strategy for the humanitarian response (2-3 paragraphs)
  - **Boundary-Setting:** Articulates the role of the plan (HNRP) & what is in/out (1 paragraph)
  - **Credibility:** Emphasizes that the plan is achievable & cost-effective and why (e.g., capacity, adaptability, prioritization etc.).
  - **Advocacy:** Highlights what is required from the State (and, where relevant, the parties to the conflict(s)), development actors, and other relevant actors in the international community, (e.g., funding the humanitarian response, negotiating a political solution, ensuring continuity of development financing/funding for essential services etc.).

# Table of Contents

## Table of contents

### **1.0 Humanitarian needs**

- 1.1 Crisis overview
- 1.2 Analysis of shocks, risks and humanitarian needs
- 1.3 PIN breakdown

### **2.0 Humanitarian response**

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- 2.2 Response boundary-setting, prioritization & risk-informed action
- 2.3 People targeted breakdown
- 2.4 Strategic objectives
- 2.5 Planning assumptions, operational capacity & access, & response trends
- 2.6 Accountable, inclusive & quality programming
- 2.7 Cost of the response
- 2.8 Multipurpose cash section and cash & voucher assistance overview
- 2.9 Monitoring

### **3.0 Cluster/Sector/AoR Pages**

### **4.0 Refugee Response Plan**

### **Annexes**

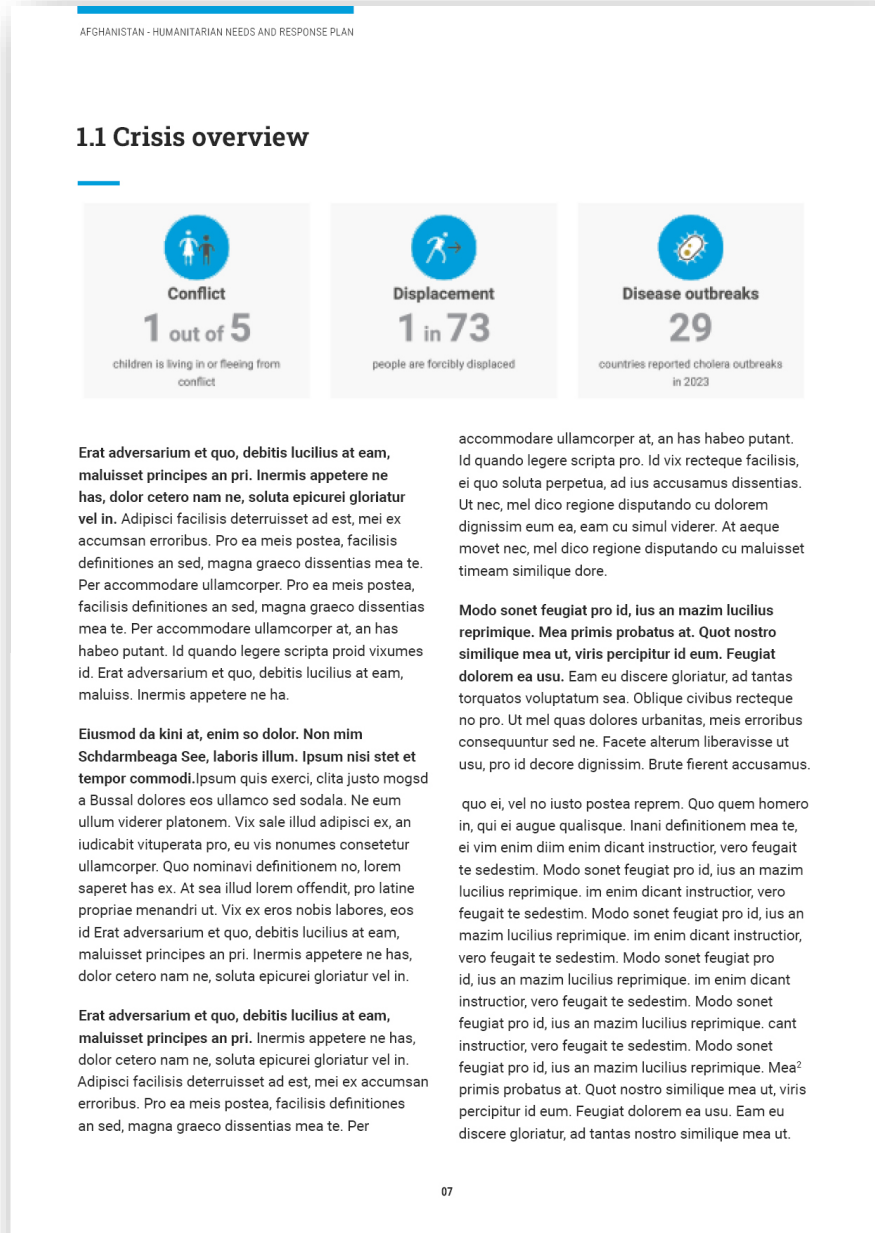
- Provides a clear Table of Contents, using bold for section headings

# 1.0 Humanitarian Needs



- This page signifies the beginning of the **humanitarian needs** segment. See cover segment for guidance on photo usage (i.e. representing people in a dignified manner, with consent, and ensuring that the story of the photo is told.)
- It is critical that this segment represents the humanitarian communities' shared analysis of the needs of people affected by crises, based on an inclusive process which engages both the full variety of humanitarian partners (from community-based organizations to local/national NGOs, international NGOs and UN) as well as the full diversity of affected communities themselves (intentionally including women, children, LGBTQI+, IDPs, refugees, and other groups which may have less power, voice or influence – as appropriate).
- There are two key components to this section:
  - **Crisis Overview** – intended as a clear, concise and compelling narrative regarding the crisis, which will be easily understood by an external audience;
  - **Analysis of Humanitarian Needs, Risks & Shocks** – where the outcomes of the JIAF process should be clearly and transparently articulated.

# 1.1. Crisis Overview (2-3 pages)



- Tell a **compelling narrative** re the plight of affected people and how the crisis has evolved (*note: this can build on HCT Key Messages – this section should be as jargon-free as possible*).
- Each para should include a **lead sentence that carries the key message**, followed by regular text providing further details:
- Clearly outline the **needs caused by the crisis, using key facts, figures and visuals**. *It can be drawn from the JIAF analysis Module 1A, 1B & 3C*
- Reflect the following:
  - **VOICES OF AFFECTED PEOPLE:** Amplify the **voices of diverse groups of affected people**/share feedback from affected communities (e.g. through quotes/incorporation of results of consultations). *NOTE: Testimonies included in the narrative do not replace the need for dedicated information on AAP/community engagement.*
  - **MOST AFFECTED GROUPS:** *Within* the narrative, highlight **unique needs of different groups of people** (including by gender, age, disability, displacement and/or other relevant groups (urban/rural, LGBTQI+ etc.). *NOTE: This should be part of the Crisis Overview and not a separate/technical analysis (this comes under 1.3). It can be drawn from the JIAF analysis Module 1B.*
- Ensure **protection needs/risks** are included in the Crisis Overview.
- If relevant, insert a **timeline of the crisis**.

# 1.1. Crisis Overview (continued)

## Timeline of events

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# 1.2 Analysis of Shocks, Risks and Humanitarian Needs (2-6 pages)

## 1.2 Analysis of Shocks, Risks and Humanitarian Needs

### Defining the crisis: shocks, impacts, and people affected

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### People in need

#### The trend in PiN

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#### Unique needs of different groups of people

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#### sectors driving the PiN

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**NOTE:** While the Crisis Overview provides a compelling narrative that an external reader can easily digest, this segment should clearly lay out the results of the JIAF analysis, including the definition of the shocks and people affected (which determined the scope of your JIAF analysis), with reference to shocks, impacts and people affected; describing humanitarian needs (including PiN and severity and associated trends); highlighting the humanitarian outlook/risks (where feasible); and outlining affected communities' priorities, preferences and capacities. Whilst this Section is more technical, jargon should be minimized to ensure that key messages emanating from the needs analysis are easily understood. Contextual factors influencing humanitarian needs (as analyzed in JIAF Module 1) do not need to be included in the document itself and can be linked.

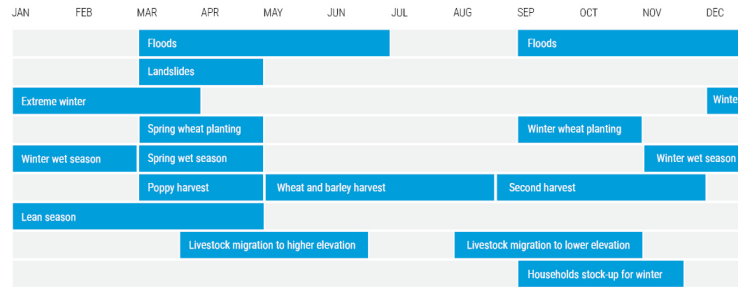
**TIP:** The new JIAF platform uses HNRP colors and can be used to generate visuals for this section e.g., maps/graphs of PiN by sector/severity by sector.

This Section should include:

- **DEFINING THE CRISIS: SHOCKS, IMPACTS & PEOPLE AFFECTED** (drawing from JIAF Module 1B). **NOTE:** This segment is critical to explain and transparently document the definition of the crisis and the scope of needs analysis that was set to identify the number of People in Need. This section should reflect the outcomes of a comprehensive shock and impact analysis per JIAF Guidance (see Box 12 of [Technical Manual](#) and JIAF Module 1B) and the 2016 [Humanitarian Profile Support Guidance](#). **\*IMPORTANT\*** Setting a scope that is smaller than the definition of the crisis (e.g., excluding geographic areas or population groups that are deemed crisis-affected through the shock/context analysis) must be clearly and transparently justified.
  - Describe the **key shocks and their impacts** on people in your country context (e.g. conflict, climate shocks such as floods, drought etc, noting that an expansive definition of shock is taken in protracted crises)
  - Describe the **geographic scope of the 'crisis'** and an estimate of the number of **people affected**, noting whether the shock-based analysis found that there are specific geographic areas of the country affected OR the entire country (and hence what the 'scope of analysis' is for your needs analysis) and whether there are specific groups of people affected.

# 1.2 Analysis of Shocks, Risks and Humanitarian Needs (2-6 pages) -cont.

## Seasonality of events and risks (example)



### Severity of needs

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### Humanitarian outlook & risks

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- **PEOPLE IN NEED** (drawing from JIAF Module 3A and 3C). *NOTE: This segment should transparently document the number of People in Need (PiN) of humanitarian assistance and protection in the context, and highlight:*
  - **The trend in PiN** (i.e. higher or lower than previous years, and why) as well as any major methodological changes that may have impacted the PiN (e.g. new geographic scope of analysis, new baseline population data etc). *NOTE: Detailed methodological explanations can be linked to from the document.*
  - **Unique needs of different groups of people** (e.g., by gender, age, disability, displacement and/or other relevant groups (urban/rural, LGBTQI+ etc.). Which groups are most impacted by the crisis? Why? How? What specific barriers to aid may they be facing? How do pre-existing dynamics (e.g., gender inequality) impact their needs? *[Consider using a visual summary]*
  - **Sectors driving the PiN** (i.e., which sectors show the highest level of need) and interlinkages between sectoral needs.
- **SEVERITY OF NEEDS** – drawing from JIAF Module 3B & 3C.
  - Summarize the outputs of the JIAF regarding severity, including the following:
    - **Where (geographically) are needs most severe? Why?**
    - **Who faces the most severe needs?**
    - **Has the severity of need deepened or improved since the year before?**
  - **NOTE:** IF, through your JIAF analysis you have concluded that there is '**Phase 5/Catastrophe**' intersectoral needs in any location, this should be specifically highlighted (either in the narrative or through a text box), as this is considered a global alarm bell.
  - **TIP:** This section should be accompanied by a visual highlighting inter-sectoral severity across geographic locations, based on JIAF results (this can be drawn from the Intersectoral Patterns and Linkages Dashboard on the JIAF Analysis Platform).

# 1.2 Analysis of Shocks, Risks and Humanitarian Needs (2-6 pages) -cont.

AFGHANISTAN - HUMANITARIAN NEEDS AND RESPONSE PLAN

**Affected Communities' priorities, preferences and capacities**

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**Priority needs**

as expressed by xxx'

XX% Need-1    XX% Need-2    XX% Need-3

as expressed by xxx'

XX% Need-1    XX% Need-2    XX% Need-3

\* Insert relevant population group (IDPs, vulnerable residents, people with disability, etc, and repeat as much as needed)

**Specific population group intentions**

for the year 20xx (reflect voices of people)

XX% intend to Lorem ipsum dolor sit    XX% intend to Lorem ipsum dolor sit

XX% intend to Lorem ipsum dolor sit

XX% have not vpt

11

## HUMANITARIAN OUTLOOK & RISKS:

- Describe the **likely evolution** of the humanitarian context during the planning period, **including risks linked to seasonality and anticipated events**, based on historical data (e.g. drought, floods/cyclones, cycles of conflict, epidemics at certain times of the year etc) and climatic forecasts (e.g. ENSO, IOD etc).

*TIPs: (1) Prioritize analysis of risks by likelihood and humanitarian impact; (2) Consider including a seasonal calendar either in the document or as a link.*

- Wherever possible, reflect **agreed order-of-magnitude estimations** for how many people will likely be affected, which groups most severely, when, where, and with what impact on existing shocks and needs (example: Somalia 2024 HNRP, p.19-20). This can support impact mitigation planning for priority risks.

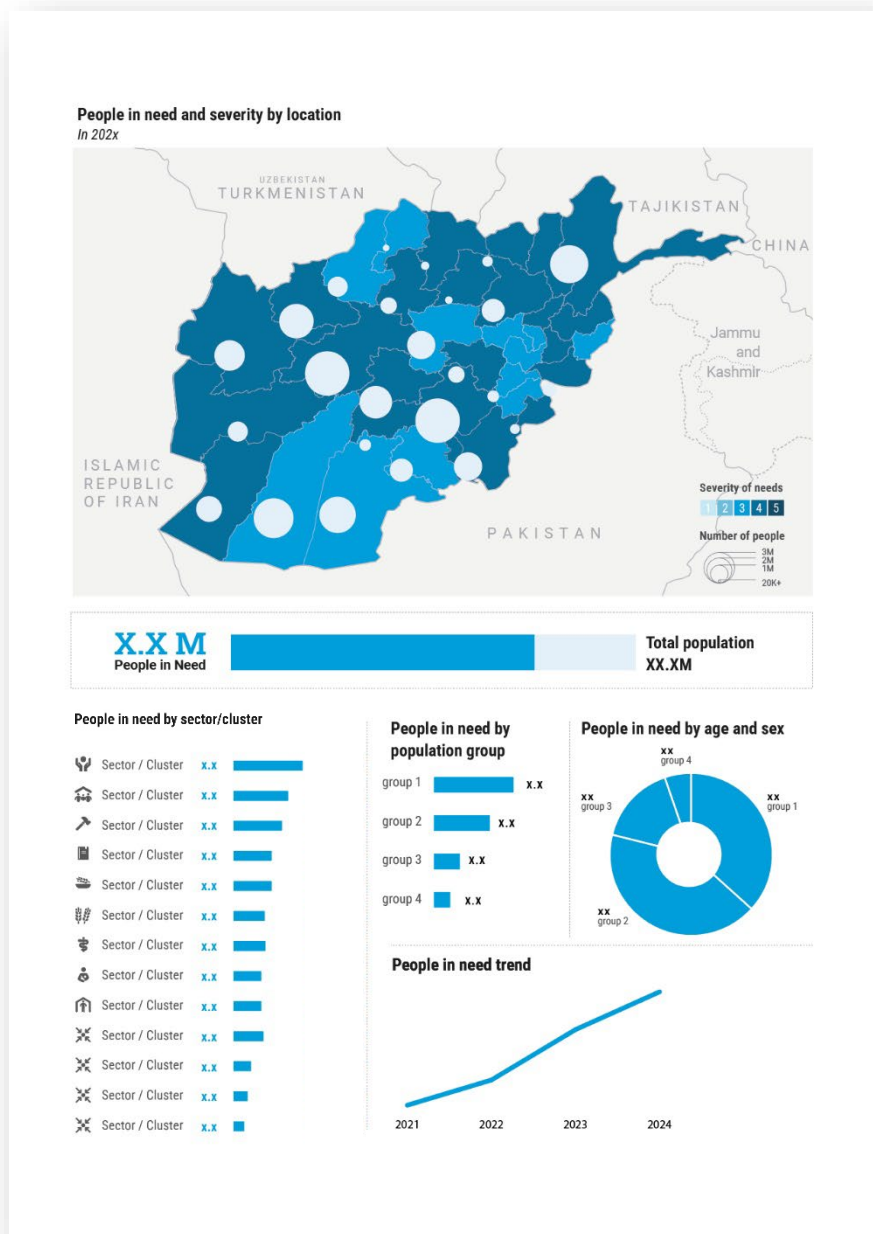
*TIP: If your context is challenging, consider developing a non-public note on risks to inform planning.*

## AFFECTED COMMUNITIES' PRIORITIES, PREFERENCES & CAPACITIES (drawing on consultations with affected people and communities):

- Highlight **which humanitarian needs** different groups of affected people consider a priority.
- Describe **affected peoples' capacities**, i.e. skills, livelihoods, etc.
- Outline communities' preferences**, including highlighting preferred types and modalities of assistance, as well as barriers to assistance.
- Note affected communities' **information needs and communication preferences**, i.e. which information communities wish to receive and their preferred means of doing so, e.g. radio, in-person, etc.

*TIP: If you have undertaken in-depth consultations with communities to feed into the HNRP and have prepared a detailed summary report(s), add a link to the documents—if available for public consumption—here. (see e.g. [Yemen 2024 area-based consultations](#))*

# 1.3 PiN breakdown [TO BE INCLUDED AS LINK OR ANNEX]



- Provide a **detailed breakdown of the PiN**, [NOTE: consider using visual cues to **highlight key information** for the reader to be aware of (e.g., size of bubbles to show where needs are highest, trend arrows to show change since previous period etc.)]
- Include:
  - **GEOGRAPHIC BREAKDOWN** (to appropriate admin area);
  - **TRENDS** (i.e., changes since last HNO/HNRP);
  - **GENDER, AGE & DISABILITY BREAKDOWN**, where available (in case of no reliable data on persons with disabilities, use the global estimate (15%). If such data is available but the estimate is lower than the global estimate of 15%, please provide justification or evidence (footnote, endnote or link if available);
  - **BREAKDOWN PER POPULATION GROUP** (i.e., IDP, resident etc.), if appropriate in the context.

*This table does not need to be included in the main document. It can be included as a link or Annex.*

# 2.0 Humanitarian Response



- This page signifies the beginning of the **humanitarian response plan** segment. See cover segment for guidance on photo usage (i.e. representing people in a dignified manner, with consent, and ensuring that the story of the photo is told.)
- It is critical that this segment represents the humanitarian communities' shared agreement on response strategy, boundary-setting and prioritization, based on an inclusive process which engages both the full variety of humanitarian partners (from community-based organizations to local/national NGOs, international NGOs and UN) as well as affected communities themselves.
- There are 2 key components to this section:
  - **Humanitarian Response Strategy**– to articulate the overarching financial ask and strategy for the response;
  - **Response Boundary-Setting, Prioritization and Risk-Informed Action** – where a transparent and compelling narrative regarding the decisions taken by the HCT to set clear boundaries around the humanitarian response, prioritization within the HNRP and risk-informed actions should be included.

# 2.1 Humanitarian Response Strategy (1-2 pages)

UKRAINE - HUMANITARIAN NEEDS AND RESPONSE PLAN

## 2.1 Humanitarian response strategy

 **US\$XXB**  
Required to support XXM people

Definitiones an sed, magna graeco dissentias mea te. Per accommodare ullamcorper. Pro ea meis postea, facilisis definitiones an sed, magna graeco dissentias.

**Accumsan, pro id decore dignissim. Brute fierent accusamus quo ei, vel no iusto postea reprem. Quo quem homero in, qui ei augue qualisque.**

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**Key strategic elements**

**1**  
First strategic element  
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**2**  
Second strategic element  
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**3**  
Third strategic element  
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**4**  
Fourth strategic element  
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*NOTE: This section is designed to articulate—including for an external audience—the overarching financial ask and strategy for the humanitarian response. It should be brief, clear and compelling.*

Prepare an opening para which includes **the ask** (i.e., \$ required for the response), **people targeted** and any other critical information – think of this as a summary of the response in one para (see e.g., [Afghanistan 2024 HNRP](#) p.21 first para).

Articulate **3-6 key elements of the response strategy**, outlining **areas of focus for 2025** that have been jointly defined by the HCT. This should include topics such as the following (this list is not exhaustive):

- delivering in **hard-to-reach** areas;
- **localizing** the response (e.g., highlight how [local actors](#) are planning to address identified needs and how they are included, supported and funded. *TIP: Include testimonials as appropriate*);
- priority **modalities**
- (list continues on next slide)

# 2.1 Humanitarian Response Strategy (cont.)

UKRAINE - HUMANITARIAN NEEDS AND RESPONSE PLAN

## 2.1 Humanitarian response strategy

 **US\$XXB**  
Required to support XXM people

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**Key strategic elements**

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**2**  
**Second strategic element**  
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**3**  
**Third strategic element**  
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**4**  
**Fourth strategic element**  
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- **[Required] centrality of protection**, including (as appropriate) specific protection priority risks (include prevention, mitigation and response to GBV) the HCT are planning to address collectively, and how it will monitor its collective progress towards identified protection outcomes (i.e. risk reduction/prevention) in complement to other actors;
- **[Required] a specific focus on one or more of AAP, PSEA, gender, age and disability-sensitivity**—especially where this involves a significant change /enhancement / addressing previous shortcomings. [Further details are expected to be provided in the relevant page];
- **a specific focus on certain communities and/or groups** (e.g. internally displaced people) who the response will target in a tailored manner due to their unique needs.

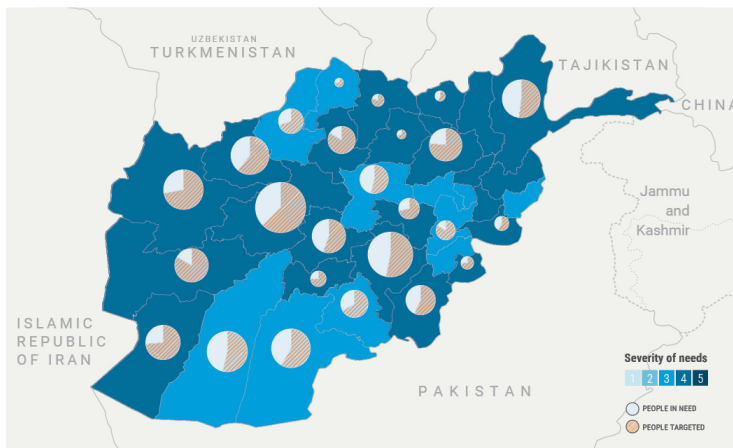
See as an example the [Ukraine 2024 HNRP](#) pp.31-33 “Strategic Response Priorities”).

*NOTE: You can provide a summary here and link to more details on any given element (e.g. a full localization strategy).*

# 2.2 Response Boundary-Setting, Prioritization & Risk-Informed Action (2-3 pages)

## 2.2 Response Boundary-Setting, Prioritization & Risk-Informed Action

PiN, targeted, and severity by location  
In 202x



Definitionem mea te, ei vim enim dicant instructor, vero feugait te sedestim. Modo sonet feugiat pro id, ius an mazim lucilius reprimique. Mea primis probatus at. Quot Adipisci facilisis deterruisset ad est, mei ex accumsan facilisis definitiones an sed, magna graeco dissentias mea te. Per accommodare ullamcorper at, an has habeo putant. Id quando legere scripta. at. Quot Adipisci facilisis deterruisset ad est, mei ex accumsan facilisis definitiones an sed, magna graeco dissentias mea te. Per accommodare ullamcorper at, an has habeo putant. Id quando legere scripta. at. Quot Adipisci facilisis deterruisset ad est, mei ex accumsan facilisis definitiones an sed, magna graeco dissentias

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*NOTE: This new Section is inserted to provide a transparent and compelling narrative regarding the decisions taken by the HCT to set clear boundaries around the humanitarian response, prioritize within the HNRP and ensure the country's planning is risk-informed. Connections should be made with decisions made in Section 1.2.*

### TIP: FOR CONSIDERATION IN ALL SEGMENTS OF THIS SECTION – INTEGRATION OF AAP & LOCALIZATION:

- integrate **people's testimonials** into the narrative (especially when explaining prioritization). See Section 1.2 on Affected Communities' Priorities, Preferences & Capacities ;
- present the **response preferences** expressed by affected people and highlight the perspective and capacities of local responders.

The Section should cover: 1) boundaries of the humanitarian response (who, where, what), 2) prioritization within the response, 3) risk-informed planning, 4) humanitarian-development collaboration

- **BOUNDARIES OF THE HUMANITARIAN RESPONSE (WHO, WHERE AND WHAT):** outline how many people will be targeted in the HNRP, where they are, who they are and why they will be targeted under the HNRP:
  - Explain what **boundary-setting factors were considered** by the HCT/ICCG and the clusters, including:
    - **Reality check** on humanitarians' capacity to deliver in the country, based on: (a) capacity of partners (number, presence etc.); and (b) past delivery. Informed (but not driven) by funding trends and projections. *Note: There will be more space to elaborate on capacity-related concerns under the capacity section.*
    - (list continues on next slide)

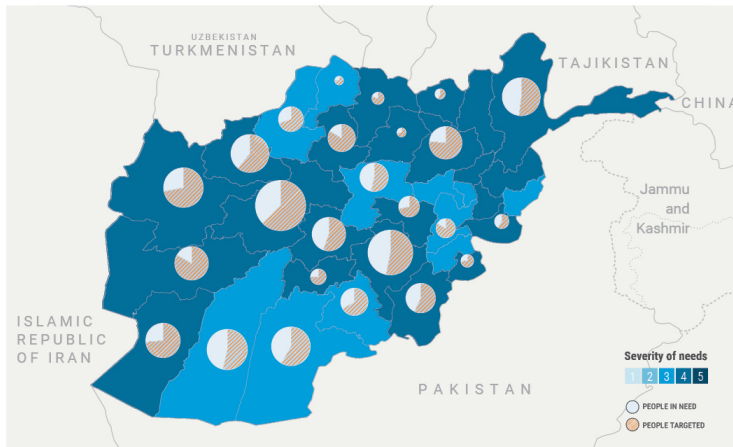


# 2.2 Response Boundary-Setting, Prioritization & Risk-Informed Action

UKRAINE - HUMANITARIAN NEEDS AND RESPONSE PLAN

## 2.2 Response Boundary-Setting, Prioritization & Risk-Informed Action

PiN, targeted, and severity by location  
In 202x



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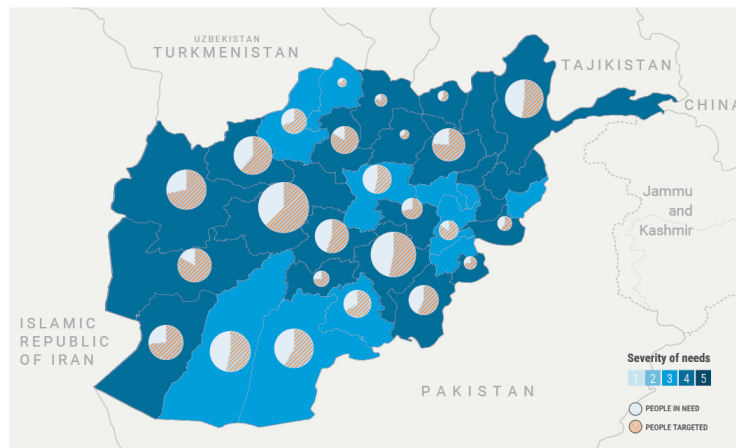
- **“who and where”** humanitarians will target, based, primarily, on the intersectoral and objective analysis of the **severity of needs**, emanating from JIAF, as well as **vulnerable groups or sub-groups**. The “who and where” may take consider **risks with a high probability** of materializing and which entail a high impact.
- **“what” humanitarians will deliver**, including based on **people’s own prioritization of needs** and ensuring **complementarity (and non-duplication) with other planning frameworks** (e.g. certain activities such as systems-building may be excluded from the HNRP on the premise that they are/should be included in other planning frameworks, such as the UNSDCF) or any response provided outside of the HNRP.
- **Consequences of boundary setting:** Clearly outline what will remain outside the boundaries of the HNRP e.g., geographical areas that will not be targeted; less severe needs that will not be responded to; longer term interventions that humanitarians will not implement; and/or lower impact/probability risks which will not be addressed.
- **PRIORITIZATION WITHIN THE RESPONSE:** Outline what activities and geographic areas **within the HNRP** are the top priority, i.e., which activities should donors direct their funding to first, and why e.g.
  - **geographic priority areas / highest severity needs** (e.g. if the HCT has developed an ‘operational prioritization’ of the geographic areas included in the HNRP, this can be highlighted here ). *NOTE: this is to explain prioritization within the HRP (e.g. areas classified as Phase 5/Catastrophic under JIAF), whereas boundary-setting describes what is included in the HRP. See e.g. [intersectoral geographic prioritization in the Somalia 2024 HNRP](#) (pages 22-23)*
  - **time-bound / time-critical interventions**, e.g., informed by risk analysis and/or seasonality, highlight activities that must take place at certain moments during the year;
  - (list continues on next slide)

# 2.2 Response Boundary-Setting, Prioritization & Risk-Informed Action

UKRAINE - HUMANITARIAN NEEDS AND RESPONSE PLAN

## 2.2 Response Boundary-Setting, Prioritization & Risk-Informed Action

PiN, targeted, and severity by location  
In 202x



Definitionem mea te, ei vim enim dicant instructor, vero feugait te sedestim. Modo sonet feugiat pro id, ius an mazim lucilius reprimique. Mea primis probatus at. Quot Adipisci facilisis deterruisset ad est, mei ex accumsan facilisis definitiones an sed, magna graeco dissentias mea te. Per accommodare ullamcorper at, an has habeo putant. Id quando legere scripta. at. Quot Adipisci facilisis deterruisset ad est, mei ex accumsan facilisis definitiones an sed, magna graeco dissentias mea te. Per accommodare ullamcorper at, an has habeo putant. Id quando legere scripta. at. Quot Adipisci facilisis deterruisset ad est, mei ex accumsan facilisis definitiones an sed, magna graeco dissentias

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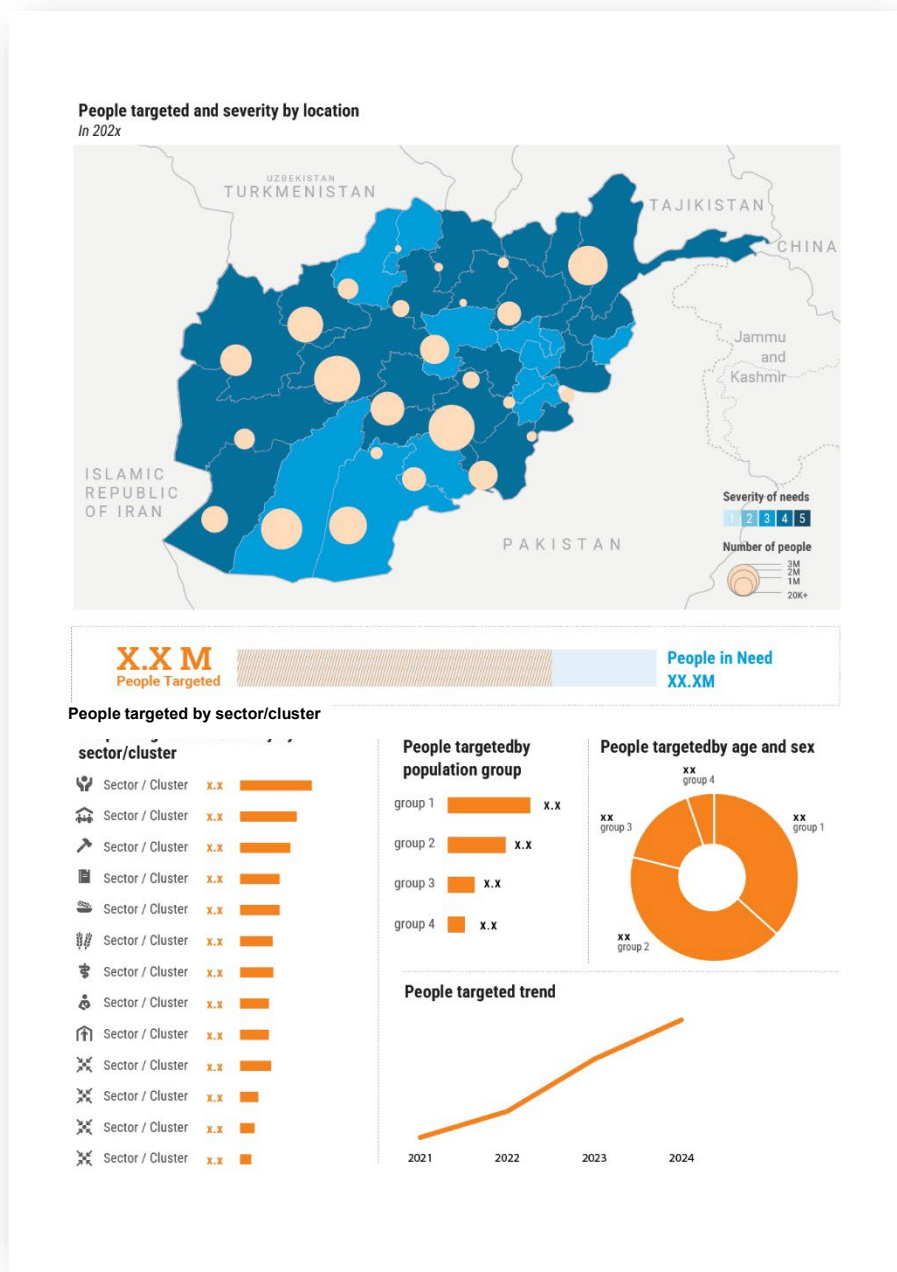
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- **activity-type** i.e. activities that should be prioritized over others (this will vary depending on the context and cluster/ICCG/HCT discussions). See e.g. [cluster activity prioritization table](#) referenced in the [South Sudan 2024 HNRP](#) (page 8).
- **jointly agreed priorities of the HCT** e.g. AAP, PSEA, Logistics
- **specific population groups.**

- **RISK-INFORMED PLANNING:** Briefly outline response readiness, early action, anticipatory action or other mitigative measures planned ahead of seasonal or other risks. Indicate priority measures, as well as windows of opportunity to fund and implement these measures (see e.g. [2024 Somalia HNRP](#), p. 34). For further information, see [HPC 2025 Facilitation Package](#) documents.

- **HUMANITARIAN-DEVELOPMENT COLLABORATION:** Outline how the HNRP complements development planning frameworks in country (Cooperation Framework, Government plans, IFI interventions, Red Cross Red Crescent plans, durable solutions, etc.) that will address the things not included in the HNRP and provide links to relevant planning documents. In contexts where development cooperation has been suspended by donors (often referred to as “estranged settings”), or is limited, highlight the human consequences of such suspensions and note any alternative mechanisms in place to ensure continuity of essential services and complement humanitarian action, as well as their constraints (e.g. restrictions on infrastructure projects, etc). Use this segment to share any key advocacy messages toward development actors that the humanitarian community wishes to convey.

# 2.3 People Targeted Breakdown [TO BE INCLUDED AS LINK OR ANNEX]



- Provide a **detailed breakdown of the People Targeted**, [NOTE: consider using visual cues to **highlight key information** for the reader to be aware of (e.g., size of bubbles to show where needs are highest, trend arrows to show change since previous period etc.)]
- Include:
  - **GEOGRAPHIC BREAKDOWN** (to appropriate admin area);
  - **TRENDS** (i.e., changes in PT since last HRP/HNRP);
  - **GENDER, AGE & DISABILITY BREAKDOWN**, where available (in case of no reliable data on persons with disabilities, use the global estimate (15%). If such data is available but the estimate is lower than the global estimate of 15%, please provide justification or evidence (footnote, endnote or link if available);
  - **BREAKDOWN PER POPULATION GROUP** (i.e., IDP, resident etc.), if appropriate in the context.

*This table does not need to be included in the main document. It can be included as a link or Annex.*

# 2.4 Strategic Objectives (1-2 pages)

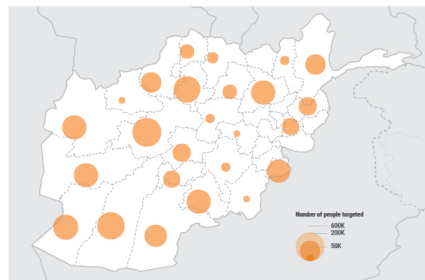
## 2.4 Strategic Objectives

### Strategic objective 1

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Number of people targeted by strategic objective 1

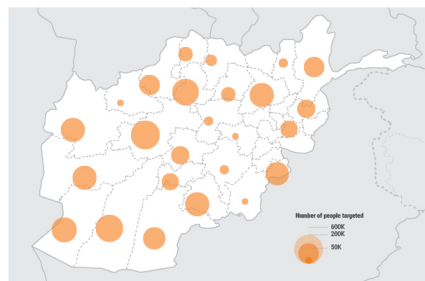


### Strategic objective 2

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Number of people targeted by strategic objective 2

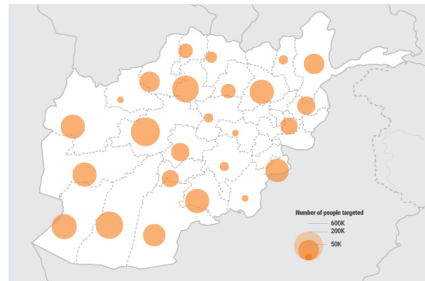


### Strategic objective 3

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Number of people targeted by strategic objective 3



For each Strategic Objective (SO), highlight:

- **WHAT** the Strategic Objective is;
- **HOW MANY PEOPLE** will be targeted under this objective. Target estimation for SOs is optional and is only indicative; there are no reporting obligations. Specific Objectives can be included if helpful in support of an inter-sector response approach. [NOTE: 1) if feasible and appropriate, provide a breakdown e.g., by specific groups, gender/age/disability, displacement etc. – explain how this was calculated (e.g., a % based on census, or something more operationally relevant); 2) if there is overlap in people targeted under the different SOs, explain];
- **WHERE** people will be targeted [NOTE: if feasible, show the difference between PiN vs PT for each SO];
- [IF POSSIBLE] **HOW MUCH** funding is needed to deliver against each Strategic Objective.

*NOTE: The full **Monitoring Framework** includes the Strategic Objectives, Cluster Objectives, Cluster Activities, Indicators & Targets; it should be made available through a link to the **logframe** page of the HNRP in HumanitarianAction. During the year, this page will provide real-time results data. On your SO page, include the text & link i.e. "The full Monitoring Framework can be found online here"*

*NOTE: Either mainstream CoP in your SOs, or have a specific CoP SO.*

# 2.5 Planning Assumptions, Operational Capacity & Access, & Response Trends (1-2 pages)

UKRAINE - HUMANITARIAN NEEDS AND RESPONSE PLAN

## 2.5 Planning assumptions, operational capacity and access, and response trends

### Overview

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### Planning assumptions

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### Operational capacity

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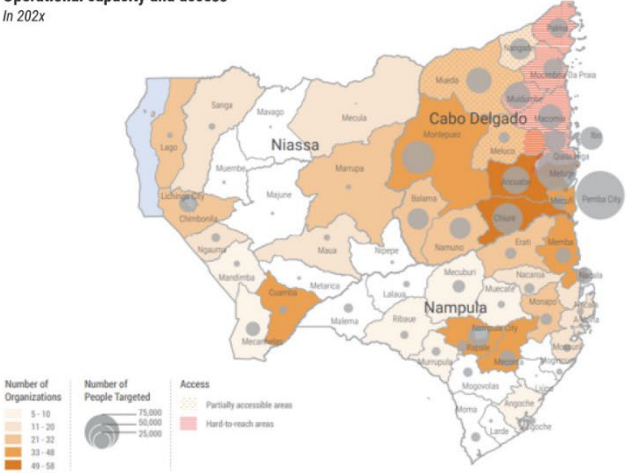
17

- Briefly provide an overall picture of **operational feasibility and ability to respond** (i.e., convince the audience that we would be able to implement the HNRP if fully-funded), including:
  - PLANNING ASSUMPTIONS** that will impact implementation;
  - OPERATIONAL CAPACITY** to implement the HNRP (note: this should be accompanied by a visual of actual operational presence & key figures around this e.g., local vs. international capacity etc. For more detailed breakdowns of partner type, location etc., provide a link)
  - ACCESS CONSTRAINTS & CHALLENGES** that will impact delivery – highlighting any key trends & how the response will account for the challenges & what advocacy will be undertaken to address them (note: if possible, overlay operational capacity/ people targeted on top of access constraints/challenges to provide overall picture of operational feasibility);
  - RESPONSE TRENDS**, including: 1) Response highlights, gaps & challenges from the previous year [can be a breakout box]; and 2) broader response trends over the year [can be a visual of PT vs PiN and \$ required trends]
  - [if needed] COORDINATION** set-up and approach, including any elements that support participation of affected people, localization and related efforts (e.g., local NGOs on HCT, area-based coordination approaches etc.) [NOTE: This can be a link to a coordination org chart etc. & doesn't need to be in the doc]

# 2.5 Planning Assumptions, Operational Capacity & Access, & Response Trends (1-2 pages)

### Operational capacity and access

In 202x



### Access constraints and challenges

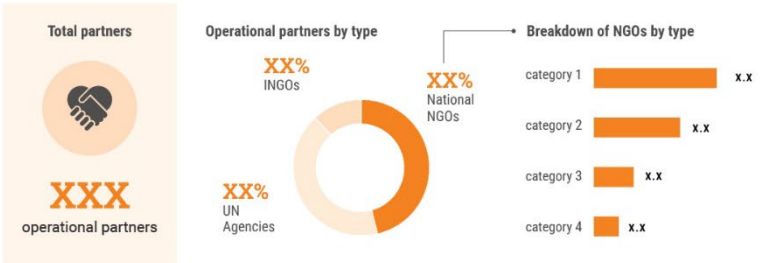
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### Response trends

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### Operational presence

In 202x



# 2.6 Accountable, Inclusive & Quality Programming (1-2 pages)

## 2.6 Accountable, Inclusive & quality programming

### Accountability to affected people & people-centred response

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### Protection from sexual exploitation and abuse

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### Gender, age, disability & other diversities - sensitivity and empowerment

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- Briefly (i.e., 1-2 paragraphs each) outline the HCT's approach on the following issues:
  - **ACCOUNTABILITY TO AFFECTED PEOPLE & PEOPLE-CENTRED RESPONSE:** highlights how communities were consulted:
    - to determine the humanitarian response strategy & plan;
    - how communities and local actors will be included in the decision-making process throughout the response implementation;
    - outline the (preferably collective) two-way communication channels between communities & humanitarian actors;
    - how community perceptions, feedback and complaints will be collectively handled and analysed to influence decision-making leading to response adjustment and course correction;
    - highlight any other features of the response that make it more people-centred (e.g. shifting response capacity &/or coordination closer to people impacted by the crisis etc.)
    - [NOTE: link to your AAP Strategy, if there is one]
  - **PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE:** highlights the HCT's collective approach to PSEA and how this is integrated in coordination mechanisms and the response, using a victim-centred approach. Include GBV Risk Mitigation measures. [Note: link to your Inter-Agency PSEA Action Plan, which should meet the expectations of the SG Bulletin and IASC PSEA commitments];
  - **GENDER, AGE, DISABILITY & OTHER DIVERSITIES - SENSITIVITY & EMPOWERMENT:** Outlines how the humanitarian response will factor in the unique needs of different people AND (if appropriate) how it will seek to empower different groups (including women/girls; people with disabilities) within the response (e.g., through specific stakeholder platforms etc.). [Note: link to any more detailed elaborations on these issues, such as gender strategies/road maps etc.]

NOTE: Thematic issues related to accountable, inclusive and quality programming should be mainstreamed in Strategic and cluster objectives, projects, and activities. Only projects related to inter-agency or collective services should be included in "Coordination and Common Services" (with or without financial requirements).

# 2.6 Accountable, Inclusive & Quality Programming (1-2 pages)


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### Satisfaction with assistance received

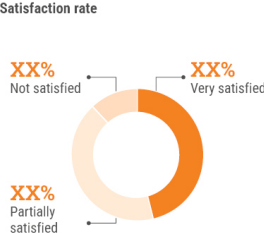
by households

  
**XXX**  
 households assessed

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Of which  
**XX%**  
 received at least one type of assistance

Type of assistance received	
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# 2.7 Cost of the Response (1/2 to 1 page)



- Briefly outline:
  - **COSTING METHODOLOGY:** explain which costing methodology was used for the HNRP (project-costed, activity/unit-costed or hybrid);
    - For **project-costed** HNRPs, provide info on the project submission & vetting process (for example, cluster defences, inter-cluster defences) – how were projects selected for inclusion?
    - For **activity/unit-costed** HNRPs, present data and methodology used to estimate costs. *NOTE: Add link that provides the activity/unit costs and methodology used to determine these;*
    - For **hybrid-costed** HNRPs, highlight which elements of each were used and how the \$ figures were arrived at.
    - For **activity/unit costed & hybrid HNRPs provide a link to the activity/unit costs (see [Burundi HNRP 2023 example](#)).**
  - **COST EFFECTIVENESS:** Highlight any efforts made by the ICCG/HCT/partners to enhance the cost effectiveness of the response, such as:
    - **innovative approaches** that deliver quality services whilst reducing costs;
    - **maximizing seasonal windows of opportunity**, both for programmes and logistics (e.g. promoting emergency livelihoods/self-sufficiency when possible during the annual cycle; prepositioning via road instead of air etc);
  - **CHANGES IN THE COST OF OPERATING:** highlight any *\*major\** changes in operating costs which may justify a change in the overall ask of the HNRP (e.g., fuel price rises, inflation etc).

# 2.8 Multipurpose Cash Section and Cash & Voucher Assistance Overview

AFGHANISTAN - HUMANITARIAN NEEDS AND RESPONSE PLAN

## 2.8 Multipurpose Cash Section and Cash & Voucher Assistance Overview

### Context

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### Multi-purpose cash

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- **Context** - background to CVA in country, enabling and inhibiting factors, CVA feasibility analysis, people's preferences and/ or spending patterns, government CVA policy, benefits and risks as relevant to the response.
- **Multi-purpose cash (MPC)** - to be adapted based on context
  - People targeted: e.g., number of people to receive MPC. [Required]
  - Cost: overall budget [Required]
  - Rationale, purpose and objective: e.g., to meet basic needs.
  - Targeting methodology or eligibility criteria: e.g., groups of people targeted and/or eligible for MPC.
  - Geographical coverage: e.g., country locations prioritized and justification.
  - Survival/ Minimum Expenditure Basket (MEB/ SMEB) Calculations: see table.
  - Transfer value (TV): e.g., amounts aligned with social benefits, wages rates, etc.
  - Frequency: e.g., provided once/ twice a month or once every X month.
  - Duration: e.g., delivery for a maximum of up to X months.
  - Referral pathways: e.g., to clusters/ sector CVA, any other type of sectoral assistance (irrespective of modality and/ or outside of HNRP) and/ or government systems.
- **CVA Overview** - X USD is planned to be delivered as CVA or MPC to X number of people in 20XX. Include here an overview of the objectives and activities e.g., of clusters delivering sector CVA to meet sector objectives or one-off assistance and of MPC to meet basic needs. See attached/ annexed excel guidance for more information on ways to visualize data and develop the possible CVA overview infographics. These infographics will serve to outline how CVA (including MPC) will be used in the response.
- Link to [Guidance on Multipurpose Cash \(MPC\) Section and Cash and Voucher Assistance \(CVA\) Overview in Humanitarian Needs and Response Plans \(HNRPs\)](#)

# 2.8 MPC section and CVA Overview (continued)

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### Cash and Voucher Assistance overview

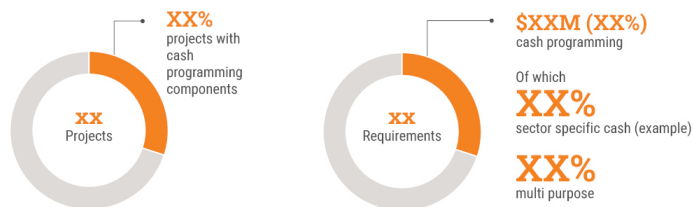
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### Cash programming 202x



- Complementarity and de-duplication approaches between MPC and other CVA
  - Describes elements of complementarity.
  - Explains how unintended duplications will be avoided, platforms used etc.
  - Justifies if and why intentional overlaps are foreseen.
- Monitoring indicators (as part of the HNRP monitoring framework)
  - Outlines selected sector and inter-sector HNRP specific indicators for MPC to be monitored and reported on. The most common examples of those are:
    - # of HH receiving MPC
    - # of HH reporting that MPC helped them in accessing basic needs
    - amount of MPC delivered.
  - Encourages CWGs and MPC delivering agencies to use additional indicators for monitoring outside of the HNRP to better measure MPC impact. These can include process/output sample indicators (e.g., adequate amounts of MPC received, timeliness of MPC received etc.) and outcome inter-sector and sectoral sample indicators (e.g., reduced negative coping strategies, increased food consumption score, etc.).
- Links with Social Protection systems - describes how, in what ways and what elements MPC is aligned with national social protection systems and/ or support shock responsiveness.
- Cash coordination arrangements - outlines existing cash coordination approach in country, how information is collected and coordinated with clusters, how MPC is harmonized among delivery actors, how local actors are included, etc. References and links can be included to e.g., the CWG TOR, workplan, dashboard, products etc.

# 2.9 Monitoring

## 2.9 Monitoring

### Situational monitoring

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### Risk monitoring

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### Response Monitoring

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- Outline how the needs AND response will be monitored, including:
  - **SITUATIONAL MONITORING:** highlights key assessment processes and/or dates which will be used to monitor needs (e.g. displacement tracking, IPC etc.), as well as how assessments will be coordinated and tracked (Assessment Working Group etc.) throughout the year.
  - **RISK MONITORING:** As possible, indicate which forecast/EW sources will be monitored to track identified high risks during the HNRP period, in order to inform or initiate response readiness, AA and other mitigative measures. (See [Somalia HNRP 2024](#), page 38 as an example).
  - **RESPONSE MONITORING:** Outlines how collective response monitoring will be carried out, along the year. This may be detailed in a separate (optional) Monitoring Plan. The complete list of (strategic and cluster level) indicators and targets should not be in the document but placed online in HumanitarianAction.info, where results will be displayed along the year.
  - **MONITORING CROSS-CUTTING ISSUES & INCLUSIVENESS OF HUMANITARIAN PROGRAMMING:** outlines how:
    - Feedback will be received from affected people in their diversities, including women and girls, and used to adapt/course-correct the response;
    - Gender, age, and disability will be tracked in the response.
    - The indicators and targets related to these processes should be placed and monitored online in HumanitarianAction.info, under the chapter "coordination". For PSEA Indicators, refer to this [link](#).
- Show a timeline for **reports/updates** that monitor the situation and response (e.g., Humanitarian Snapshot, Humanitarian Dashboard and, if applicable, Periodic Monitoring Report).
- Provide here the link to the **full HRP Logical Framework** on [HumanitarianAction.info](#), which will provide access to live response data along the year.

# 2.9 Monitoring

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### Monitoring cross-cutting issues and inclusiveness of humanitarian programming

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### Humanitarian programme cycle timeline

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN
Humanitarian Needs Overview										•			
Humanitarian Response Plan												•	
Monitoring Plan	•												•
Progress Report			•					•				•	
Dashboard	•	•	•		•		•		•		•		•
Humanitarian Action	•	•	•	•	•	•	•	•	•	•	•	•	•

# 3. Cluster/Sector needs and response

AFGHANISTAN - HUMANITARIAN NEEDS AND RESPONSE PLAN

## Part 3: Cluster/sector needs and response

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**VILLAGE/CITY, COUNTRY**

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# 3.1 Cluster/Sector/AoR Pages

UKRAINE - HUMANITARIAN NEEDS AND RESPONSE PLAN

## 3.1 Cluster/sector/AoR 1

PEOPLE IN NEED    PEOPLE TARGETED    PARTNERS    PROJECTS    REQUIREMENTS (US\$)

**X.XM**    **XXM**    **XX**    **XX**    **\$XXM**

**Sectoral severity of needs, number of People in need and targeted by district (in 202x)**

**Summary of needs**

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**Response strategy**

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**Targeting & prioritization**

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27

Provide 1-2 pages per cluster/sector/Areas of Responsibility, which covers (one paragraph each):

- **SUMMARY OF NEEDS** (add link to the full analysis if there is one)
- **RESPONSE STRATEGY** (add link to the cluster/sector strategy if there is one)
- **TARGETING & PRIORITIZATION** (include any sector-specific boundary-setting and prioritization considerations)
- **PROMOTING ACCOUNTABLE, QUALITY & INCLUSIVE PROGRAMMING** (including AAP, PSEA, Gender and Protection as per section 2.4 Inclusive & Quality Programming)
- **COST OF RESPONSE** (including any sector-specific considerations regarding methodology, cost effectiveness and changes in operating costs)
- **PLUS:**
  - PiN, Target, Requirements, # Partners
  - Cluster Objectives & linkages to Strategic Objectives

**NOTE:** In addition to the text on the cluster page, **it is critical that clusters provide their activities, indicators and targets, linked to their Cluster Objectives (and thereby to Strategic Objectives), which should come together in the Monitoring Framework and be entered in HPC-Tools. They will be available in the online cluster page in HumanitarianAction, which will provide real-time results data during the year.**

**NOTE:** Keep visuals together with the cluster pages (rather than separated out).

**NOTE:** Each sector/cluster should provide the link to the online cluster page on HumanitarianAction. They may also link to a longer/more detailed strategy, if they so choose.

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**Promoting quality & inclusive programming**

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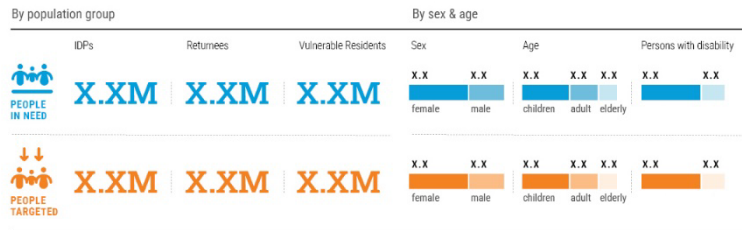
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**Cost of response**

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 [Access the cluster page: humanitarianaction.info](http://humanitarianaction.info)

**Pin and target, disaggregated per population groups**





# Part 4. [IF APPLICABLE] Refugee Response Plan (3 pages)



**NOTE:** In countries with a refugee response, UNHCR will submit the relevant material for the Refugee Needs and Response Plan component, which should be reflected in the HNRP in accordance with the [2014 OCHA-UNHCR Joint Note on Mixed Settings](#). For countries that have developed a Country RRP or that are covered under a Regional RRP, this chapter should be a summary of these more extensive plans. The elements contained in them (strategy and objectives, population figures and financial requirements) should be aligned. The RRP financial requirements for your country are summed up with the cluster requirements to form the total HNRP financial requirements.

## Visuals / Key Figures

- Indicate the number of **people in need** and **people targeted** (the number for people in need and people targeted can be the same if this is how it is presented in the RRP) for the refugee response chapter, disaggregated by sex, age and disability. Provide additional disaggregation by population group if relevant.
- The population planning figures must also be **consulted and agreed** by UNHCR with **the host government**.
- Indicate the **financial requirements** and number of **operational partners**.
- Include a **map** showing the number of people targeted (if the number of people in need is different to the number of people targeted, then include a visual/pie chart as an overlay on the map to show the proportion of people in need/people targeted. See at-a-glance earlier in the template for an example).

## Objectives

- Present the **RRP strategic objectives**.
- If required and not covered already under the overview of needs earlier in the document (or in the cluster-specific pages), please add a short summary of key of the major protection risks and needs specific to the refugee population.

## Response Strategy

- Outlines the **main elements of the Refugee Response Strategy**. Explain any prioritization that may have taken place for the refugee response (e.g., focusing the response in certain geographic areas; focusing the response on certain activities; etc.) and which populations are targeted (i.e., refugees, host communities and/or others). Explain which modalities (cash, in-kind, services) will be used for the response, and their rationale. Highlight people-centered approaches, cross-cutting priorities (PSEA, AAP, AGD, Climate, MHPSS, localization, etc.) and outline how a 'refugee inclusion and solutions from the start' approach may have been included in the plan (if appropriate).

## 4.1 Refugee response plan

PEOPLE IN NEED	PEOPLE TARGETED	REQUIREMENTS (US\$)	PARTNERS
X.XM	XXM	\$XXM	XX
<p><b>Objectives<sup>9</sup></b></p> <p>Id magnim harcit eat audae venis que omniatur aboribusdam, optis esto is providist, corit quae occaboritios ea sam nam ea dolo et que lamus.<sup>10</sup></p> <p>Harcid molores cipicae pteacti cullanda arcidit lam conector adis sin pari ide provitatia dolorepudae pratemod quibus ped ut aute nusandem rectatur, con conetusam que ditatum cus dissit inusdandam, nonsernam facepel id eossin eseri rese ipsamet pa nonet ped maio. Ut repere verrovid ea eveles magnam faccaborum aut liberum voluptatur?</p> <p>Rum, net offictae. Nonsequ aepedis mos quossit atint, sam sit autas rem<sup>11</sup> qui occupatas iustem sitibus rehent am a poria parisqu iatium volupta spelitibus quaspel icatius, utectatem accuptatum fuga. Fererch illoreriamus molupta quatur rem a dolupta tecaeriscil ipsam, sae rem excepellum intis simi, officid etur se volo molore idi tes arum evellatem faccumquias rae anditas itiissitas seque nustus aectus apedit, simil et et que re ad magnate mpores sed et fugit laboraerunt aut rem di doluptas ut fugita comni optaesequo vendae non renda dolutem pelecero que volesti doluptatur idescia quiscia pratur? Sa doluptas re di omnim ratis eat quodias accus, quam apite dis mos experibus.</p> <p>Bisqui verit pe si in cusae vid exerescita net voles aut laudi si acessintis ex et ute necusaeped es ant, officium rest, tendanis ium cum explatem sendunt. Bisqui verit pe si in cusae vid exerescita net voles aut laudi si acessintis ex et ute necusaeped es ant, officium rest, tendanis ium cum explatem sendunt.</p> <p><b>Response strategy</b></p> <p>Od mo quiant quate voluptatur soluptatum<sup>12</sup> ut dolupta tecusam qui nobit aut vite sanit exceptud iantianisit</p>	<p>ute ipsamet este possedigent, sini voluptam eosapis volore, sit qui omnis si quid untur?</p> <p>Oluptaq uatur, nobis esedeci magnimus, nus, cori aut ea dolut quam hitem que nulpa nus apelenis evellorem recatur aut vere es des dolupta debiti conestinis autasimus.</p> <ul style="list-style-type: none"> <li>Esequia spelis eat denis mi, erero te quatis id estrum, ute culpa verferspera dolupicte natemop rrorecto intium veleste mquae.</li> <li>Et quiaep ravidus sequatius incid ma consequo occuscipus reriis voluptas acermquisto volorent.</li> </ul> <p>Modissi nctorepre, officito tore connimp elestrum cust dus aut volo corerer aerovit estrum ius del in nus pe officianeum eat. Faccaborerit, ut optasi ut officae sumqui res eadunt aut qui ut quaestr undipienimeum eat. Faccaborerit, ut optasi ut officae sumqui res eat doles eosam eum eat. Faccaborerit, ut optasi ut officae sumqui res earchil idunt. Uptas quo quiatias et erum rem eium lat earum sinciis earuntessit eossitaqui rem que.</p> <p><b>Cost of response</b></p> <p>Id magnim harcit eat audae venis que omniatur aboribusdam, optis esto is providist, corit quae occaboritios ea sam nam ea dolo et que lamus.</p> <p>Harcid molores cipicae pteacti cullanda arcidit lam conector adis sin pari ide provitatia dolorepudae pratemod quibus ped ut aute nusandem rectatur, con conetusam que ditatum cus dissit inusdandam, nonsernam facepel id eossin eseri rese ipsamet pa nonet ped maio. Ut repere verrovid ea eveles magnam faccaborum aut liberum voluptatur?</p>		

- Cost of Response:** Financial requirements for the Refugee Response Plan are developed under UNHCR's leadership, together with refugee response partners. Total financial requirements should be described, along with a short description of the main cost drivers (i.e., particular features of the operating environment, target population, needs or appropriate response modalities) as well as any measures taken to enhance cost effectiveness. Sectoral breakdowns should be provided for financial requirements wherever possible in order to illustrate the different components of the refugee response. *Note: Sectoral breakdowns of refugee response requirements may be combined with cluster data to provide an overview of the total requirements per sector under the overall HRP, but where this occurs, the refugee component must always be reflected in a distinct manner and in a separate section or annex. Financial tracking will continue to be divided/tracked separately between the cluster response and the refugee response.*
- Monitoring:** Briefly describe how the refugee response will be monitored and frequency of updates to refugee response data. Provide a link to an online response dashboard (if applicable).
- Coordination and partnerships:** Explain the refugee coordination system set up, number of partners and how they are involved and modalities of coordination and partnership.

**NOTE:**

- The RRP standard sectors are Protection (with sub-groups for child protection and gender-based violence); Education; Public Health and Nutrition; Settlements/Shelter and Housing; Livelihoods and Economic Inclusion; WASH; Food Security; Basic Needs (NFI sub-group); Telecommunications; Supply, Logistics and Procurement; Inclusion/Solutions.
- Where a full Country RRP and/or Regional Refugee Response Plan exists that covers the requirements presented in the HRP, a link should be included from the HRP Refugee Response Chapter to the full RRP. Where the HRP reflects requirements from multiple RRP's (i.e., where the country is hosting refugees from multiple other countries that are reflected in more than one RRP), links should be provided to each of the RRP's.
- Links to the documents can be added using the "Access the refugee plan" call-out/ hand icon (sample located on the next page) and the hyperlink can be customized to the appropriate web location.



**VILLAGE/CITY, COUNTRY**

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**Monitoring**

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**Coordination and partnerships**

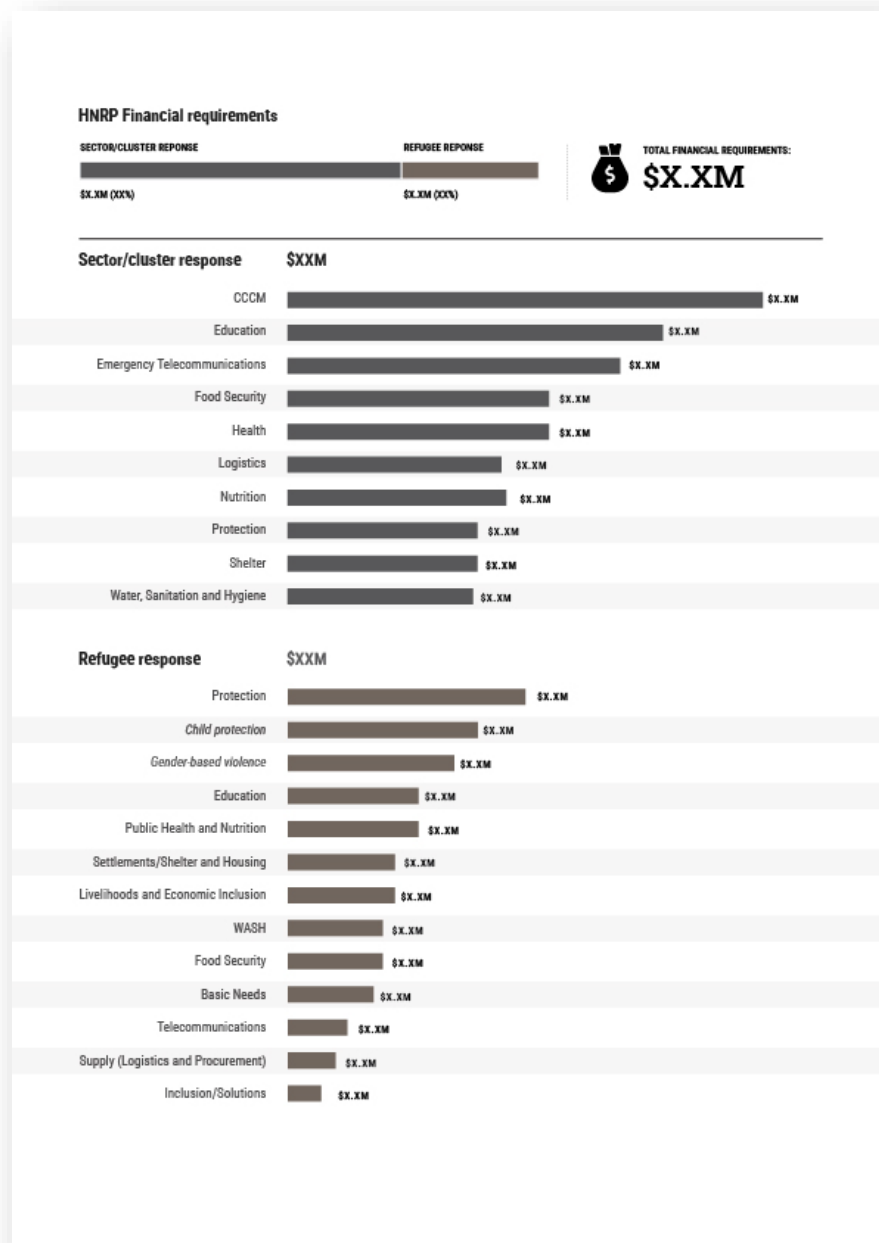
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 **Access the full Refugee Response Plan**  
<https://data.unhcr.org/>

# Annex - RRP financial requirements breakdown



## Acronyms

<b>AFN</b>	Afghani (currency)	<b>CHF</b>	Common Humanitarian Fund IDP
<b>ANDSF</b>	Afghan National Defense and Security Forces	<b>AFN</b>	Afghani (currency)
<b>APC</b>	Afghanistan Protection Cluster	<b>AFN</b>	Afghani (currency)
<b>BPHS</b>	Basic Package of Health Services	<b>ANDSF</b>	Afghan National Defense and Security Forces
<b>CHF</b>	Common Humanitarian Fund IDP	<b>APC</b>	Afghanistan Protection Cluster
<b>AFN</b>	Afghani (currency)	<b>BPHS</b>	Basic Package of Health Services
<b>ANDSF</b>	Afghan National Defense and Security Forces	<b>CHF</b>	Common Humanitarian Fund IDP
<b>APC</b>	Afghanistan Protection Cluster	<b>AFN</b>	Afghani (currency)
<b>BPHS</b>	Basic Package of Health Services	<b>ANDSF</b>	Afghan National Defense and Security Forces
<b>CHF</b>	Common Humanitarian Fund IDP	<b>APC</b>	Afghanistan Protection Cluster
<b>AFN</b>	Afghani (currency)	<b>BPHS</b>	Basic Package of Health Services
<b>ANDSF</b>	Integrated Food Security Phase Classification Islamic State of khorasan	<b>CHF</b>	Common Humanitarian Fund IDP
<b>APC</b>	Afghanistan Protection Cluster	<b>AFN</b>	Afghani (currency)
<b>BPHS</b>	Basic Package of Health Services	<b>ANDSF</b>	Integrated Food Security Phase Classification Islamic State of khorasan
<b>CHF</b>	Common Humanitarian Fund IDP	<b>APC</b>	Afghanistan Protection Cluster
<b>AFN</b>	Afghani (currency)	<b>BPHS</b>	Basic Package of Health Services
<b>ANDSF</b>	Afghan National Defense and Security Forces	<b>CHF</b>	Common Humanitarian Fund IDP
<b>APC</b>	Afghanistan Protection Cluster	<b>AFN</b>	Afghani (currency)
<b>BPHS</b>	Basic Package of Health Services		
<b>CHF</b>	Common Humanitarian Fund IDP		
<b>AFN</b>	Afghani (currency)		
<b>ANDSF</b>	Afghan National Defense and Security Forces		
<b>APC</b>	Afghanistan Protection Cluster		
<b>BPHS</b>	Basic Package of Health Services		

- Please ensure that only context-specific acronyms are included.

## End notes

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# How to Contribute & About

## How to contribute

### How to contribute 1

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### How to contribute 2

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## About

This document is consolidated by OCHA on behalf of the Humanitarian Country Team and partners. It provides a shared understanding of the crisis, including the most pressing humanitarian need and the estimated number of people who need assistance. It represents a consolidated evidence base and helps inform joint strategic response planning.

### PHOTO ON COVER

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The designations employed and the presentation of material in the report do not imply the expression of any opinion whatsoever on the part of the Secretariat of the United Nations concerning the legal status of any country, territory, city or area or of its authorities, or concerning the delimitation of its frontiers or boundaries.

### Get the latest updates



OCHA coordinates humanitarian action to ensure crisis-affected people receive the assistance and protection they need. It works to overcome obstacles that impede humanitarian assistance from reaching people affected by crises, and provides leadership in mobilizing assistance and resources on behalf of the humanitarian system.

[www.unocha.org](http://www.unocha.org)  
[twitter.com/ochaafg](https://twitter.com/ochaafg)

### Humanitarian Action

ANALYSING NEEDS AND RESPONSE

Humanitarian Action provides a comprehensive overview of the humanitarian landscape. It provides the latest verified information on needs and delivery of the humanitarian response as well as financial contributions.

[humanitarianaction.info](http://humanitarianaction.info)

### ReliefWeb response

ReliefWeb Response is part of OCHA's commitment to the humanitarian community to ensure that relevant information in a humanitarian emergency is available to facilitate situational understanding and decision-making. It is the next generation of the Humanitarian Response platform.

[response.reliefweb.int/afghanistan](https://response.reliefweb.int/afghanistan)



The Financial Tracking Service (FTS) is the primary provider of continuously updated data on global humanitarian funding, and is a major contributor to strategic decision making by highlighting gaps and priorities, thus contributing to effective, efficient and principled humanitarian assistance.

[fts.unocha.org/appeals/1117/summary](http://fts.unocha.org/appeals/1117/summary)

- Highlight:
  - How to contribute (e.g., via the Response Plan, to the CBPF, to CERF etc.)
  - About (background to the document – standard paragraph)
  - Where to get the latest updates (NOTE CHANGES: this section should show OCHA, HumanitarianAction and FTS. HumanitarianResponse has been discontinued and replaced with ResponseReliefWeb.)

**HUMANITARIAN NEEDS  
AND RESPONSE PLAN**  
AFGHANISTAN